**20th September 2024**

**Woodland Improvements Pembrokeshire – Kilgetty Roundhouse**

**Invitation to tender**

Small Woods - Coed Lleol (SWCL) on behalf of the Kilgetty Community Council invites qualified contractors to submit tenders for the construction of a round house. This project aims to provide a multifunctional space that will serve as a community hub for local events and activities.

**Background and additional information**

Kilgetty Community Council owns the community field, a public space open year-round, which serves as a hub for various local activities and organisations. The field is also recognised as a sanctuary for wildflowers and wildlife, making it an important ecological site within the community.

SWCL, in partnership with Kilgetty Community Council, plans to use funding to enhance the accessibility of the field by creating a wheelchair-friendly pathway leading to the centre of the field. This is where a proposed roundhouse will be constructed.

The local council has been informed of the project, and no additional planning permission is required as long as the roundhouse adheres to the specified building guidelines. Both Coed Lleol and Kilgetty Community Council are enthusiastic about the construction of the roundhouse, which will be utilised for future nature well-being programs and will encourage community members to help maintain the building.

**Considerations that need to be addressed in the tender:**

The scope of the project includes, but is not limited to:

**Structure:** Erecting the round house, including roof. The structure should be built with durable materials appropriate for the local climate.

**Compliance:** Ensure all work complies with local building codes and regulations.

**Specifications**

* **Size:** No more than 200cubic meters in volume and 4m in height
* **Materials:** Using local wood as much as possible
* **Design:** Design plans should be submitted with the tender.
	+ The round house should be aesthetically pleasing and functional.
	+ Waterproof.
	+ No walls needed.
	+ Woodchip for floor.
* **Accessibility:** Ensure the structure is accessible to all community members, including those with disabilities.

**Planning and building control**

Planning permission is exempt if the roundhouse is under the specification of 200m3 in size and under 4m in height. The contractor would be responsible for seeking building control sign off. Cost of the application would be met by Client, but the submission of a notice would be the responsibility of the contractor.

**Specification**

• Relevant timber building experience

• Experience of involving volunteers in construction projects

• Creative approach

• Collaboration and communication skills

• Demonstrable experience in meeting deadlines

**Timeframe**

Deadline for submissions: **12:00pm Friday 11th October 2024**

Work completed and invoiced by: **5th December 2024**

**Location**

Kilgetty community field, Kilgetty, Pembrokeshire

**Budget guidelines**

We will consider budgets up to £8,000 inclusive of VAT.

No funds will be available beyond the end of Dec 2024.

**The Client is:**

Small woods:

[www.smallwoods.org.uk](http://www.smallwoods.org.uk)

**Lead contact:**

Calum Stark

Woodland Management Project Officer, Pembrokeshire

calumstark@smallwoods.org.uk

**Terms of the invitation to tender**

Examples of previous work encouraged.

**Template for Expression of Interest**

**Additional documents will be accepted, and sending examples of previous work is encouraged.**

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| --- |
| **Organisation Details** |
| Name of interested organisation |  |
| Name of main contact and contact details (email, telephone, postal address) |  |
| **Specification of Interest** |
| Why are you interested in this tender? |  |
| **Experience** |
| Please outline your experience in:* Managing, co-ordinating and delivering woodland improvements
* Knowledge of woodlands and working in a sympathetic way with the local environment
* Addressing and progressing key milestones.
* Completing work to a deadline.
 |  |
| Any other information you would like to supply. |  |
| **Outline costs** |  |
| Please give as accurate a budget as possible, to include labour and materials. This budget should not exceed £25K |  |
| **Authenticity** |  |
| I confirm that all the information above is true to the best of my knowledge. |  |

**Background**

Since 2010, Coed Lleol-Small Woods’ focus has been on supporting communities, especially those high on the Welsh Index of Multiple Deprivation, to engage positively with their natural environments to improve health and wellbeing through the provision of woodland and nature-based wellbeing activities.

The work, (currently funded by Healthy & Active, Enabling Natural Resources & Wellbeing and Natural Resources Wales) has grown significantly over the last 12 years. Within the 18 counties across Wales, Coed Lleol-Small Woods now works with approximately 120 activity leaders and over 1500 participants per year.

We work collaboratively with local providers to understand and meet local needs. In partnership with others, Coed Lleol-Small Woods provide: training and skills development (including a Wellbeing in Nature Qualification); creates the design of referral pathways for health services; resources; and expertise to make high-quality green social prescribing happen, with and for the local community.

Research and evaluation is key to providing evidence of our impact. Coed Lleol-Small Woods is proud to report that over the last three years, 70% of participants, completing baseline and progress questionnaires, showed improved wellbeing as measured by the Warwick–Edinburgh Mental Wellbeing Scale. 95% of participants report feeling happier as a result of taking part.

Alongside the woodland wellbeing activities, Coed Lleol-Small Woods have developed other ways to offer support and improve the social prescribing landscape in Wales:

* **Remote Services -** online resources, including [YouTube videos](https://www.youtube.com/c/CoedLleolSmallWoods), online programmes, and Nature Chat, a telephone service offering one-to-one support to individuals suffering from social isolation.
* **Woodland Hubs -** three Woodland Hub sites are being developed and a further ten sites are being improved across Wales to make them more accessible, three more weather-proof and more usable at all times of year and by people of all abilities.
* **Outdoor Health Networks -** Coed Lleol-Small Woods work with organisations providing health and wellbeing services in other outdoor settings, including horticulture, water sports and interaction with animals.

**Coed Lleol-Small Woods’ Vision**

In the future the aim is to...

* Support the delivery of programmes in ***every county*** of Wales with every health board;
* **Expand our outdoor health networks**, to reach more people across Wales;
* **Support the network of outdoor wellbeing leaders** to meet minimum standards;
* **Provide quality assurance** and improve communication with health services;
* Ensure there are **safe, dry and accessible outdoor spaces** across Wales;
* **Provide a national map** of resilient 'wellbeing woodlands’;
* **Monitor and promote outcomes** to provide an evidence base.